

Training Quality Lead

Role description

The Training Quality (TQ) Lead is concerned with the formulation and implementation of mechanisms for quality assurance of postgraduate training. They will therefore be guided by the policy documents issued by the General Medical Council (GMC) and other relevant agencies.

The TQ Lead will work with the Medical Director (Education & Training) and the training and education team to assure and improve the quality of training across the UK. They will support the RCR to undertake its duties in the quality assurance of training.

Responsibilities include:

- supporting the RCR to improve quality assurance processes and enhance awareness of these processes
- overseeing analysis of data on the quality of training, including the results of the GMC's annual surveys of trainees and trainers, RCR trainee surveys, examination pass rates, external advisor reports, and ARCP outcomes
- sharing good practice and highlighting and responding to concerns regarding the quality of training or the ARCP process where required
- supporting regional specialty advisers (RSAs) in their role, including attending RSA meetings and contributing to RSA training where appropriate
- acting as an external advisor at ARCP at least once per year
- providing advice and assistance to the RCR staff in the preparation and submission of relevant information to the GMC as and when required
- reporting to the Specialty Training Board (STB) and heads of training (HoT) on any matters pertaining to the quality assurance of training

Person specification

In order to fulfil this role the individual will be expected to demonstrate:

- significant experience of the delivery and organisation of training in the UK
- evidence of engagement with quality improvement of training in their respective region
- experience of the ARCP process
- knowledge of the requirements for training and ARCP set out by the Gold Guide
- in depth understanding of the curriculum, workplace-based assessments, e-portfolio and critical progression points
- excellent interpersonal and communication skills, including the capacity to support and influence others

Eligibility and term of office

The TQ Lead is a Fellow of the Royal College of Radiologists in good standing, resident in the United Kingdom who at the time of application is in active clinical practice in a substantive consultant post, holding a current licence to practise.

The TQ lead is responsible to the Medical Director, Education and Training for the relevant specialty and the term of office is three years. A maximum of two consecutive terms can be served.

Time commitment

Meetings

The TQ lead will join STB and is expected to attend STB meetings three times per year. They will also be expected to attend meetings for HoT and RSAs as required. These meetings may be longer meetings held in person or shorter virtual meetings. The TQ lead should also act as an external advisor at ARCP at least once per year.

From time to time, there may be additional commitments, for example attending external cross-specialty quality assurance meetings.

Other work

The TQ lead will be required to complete some work outside of meetings, including reviewing data on the quality of training, drafting reports, supporting RSAs, sharing good practice, responding to concerns where necessary and supporting the RCR to improve its quality assurance processes. The amount of time required for these tasks may vary.

Resources

The Training and Education Team is responsible for the RCR's role in quality assurance of training and will support the TQ Lead as required.

This is a voluntary role. The RCR will meet travel expenses incurred by the QA Lead in travelling to the RCR and other events in accordance with the RCR [travel and expenses policy](#).

How to apply

Applicants should submit a short CV and statement indicating how their experience meets the person specification. This should be sent by email to QATraining@rcr.ac.uk. They are invited to complete an anonymous diversity monitoring form.

Applications will be considered by the Medical Director, Education and Training and where there is more than one applicant a panel scoring process will be used to rank candidates. The outcome of this process will be notified as soon as possible to all applicants.